

Bachelor of Management

UNDERGRADUATE PRACTICE

YEAR: 4
SEMESTER: 8

Course	Undergraduate practice	
Instructor	Shved E., Karasev P.	
Credits	ECTS	Hours
		860
Classes	Lectures (hours)	Seminars (hours)
Learning outcomes	<p>As a result of the passage of externship student must acquire the following knowledge and skills, skills that enable to form the following general cultural, professional and general professional competence:</p> <p>general cultural competence (OK):</p> <p>OK-6 - the ability to self-organization and self-education;</p> <p>general professional competence (DIC):</p> <p>OK-1 - possession of search skills, analysis and use of regulatory and legal documents in their professional activities;</p> <p>OK-2 - the ability to find the organizational and administrative decisions and the willingness to take responsibility for them from the standpoint of the social importance of the decisions taken;</p> <p>OK-3 - the ability to design organizational structures, to participate in the development of human resources management strategies of the organizations, to plan and implement activities, distribute and delegate authority, taking into account personal responsibility for the activities carried out;</p> <p>OK-7- ability to solve common tasks of professional activities on the basis of bibliographic information and culture with the use of information and communication technologies, and taking into account the main information security requirements.</p> <p>professional competence (PK) corresponding to the type of professional activity, which is focused program externship Bachelor:</p> <p>organizational and managerial activities:</p> <p>PK -1 - have the skills to use the major theories of motivation, leadership, and power solutions for strategic and operational management tasks as well as for the organization of group work on the basis of knowledge of the processes of group dynamics and team building principles, skills audit and human resources to carry out diagnostics of organizational culture;</p> <p>PK - 2 - has different ways of conflict resolution in the design of interpersonal, group, organizational and communication based on modern personnel management techniques, including in cross-cultural environment;</p> <p>PK - 3 - have the skills of strategic analysis, development and implementation of the organization's strategy to ensure competitiveness;</p> <p>PK - 4 - is able to apply the basic methods of financial management for the valuation of assets, working capital management, investment</p>	

decisions, financing decisions, formation of dividend policy and capital structure, including in decision-making related to the operations in the world markets in the context of globalization ;

PK - 5 - is able to analyze the relationship between the functional strategy of the company to prepare a balanced management decisions;

PK - 6 - able to participate in project management, software implementation of technological and product innovation program or organizational changes;

PK - 8 - possession of skills of documenting decisions in operating (production) management activities of organizations in the implementation of technology, product innovation and organizational change;

information-analytical activities:

PK - 9 - the ability to assess the impact of the macroeconomic environment on the functioning of the institutions and bodies of state and municipal management, to identify and analyze the market and specific risks, as well as to analyze the behavior of consumers economic benefits and the formation of knowledge-based demand economic foundations of the behavior of organizations, market structures and competitive environment industry;

PK - 10 - possession of skills for quantitative and qualitative analysis of information in management decisions, build economic, financial, organizational and management models by adapting them to the specific objectives of management;

PK - 11 - possession of information analysis skills on the functioning of the internal document management system of organization, reference databases on various parameters and form of information support of participants organizing projects;

PK - 12 - ability to establish and maintain communication with business partners, using the system for collecting the information required for the expansion of external relations and the exchange of experiences in the implementation of projects aimed at the development of the organization (enterprise, state body or municipal administration);

PK - 13 - ability to model business processes and use the methods of reorganization of business processes in the practical activities of the organizations;

PK - 14 - ability to apply the basic principles and financial reporting standards for the formation of accounting policies and financial reporting organization, cost management skills and decision-making management accounting data;

PK -15 - the ability to analyze the market and specific risk management decision-making, including in decision-making on investment and financing;

PK-16 - possession of skills assessment of investment projects, financial planning and forecasting, taking into account the role of financial markets and institutions;

Entrepreneurship:

PK-17 - the ability to evaluate the economic and social conditions of doing business, identify new market opportunities and create new business models;

PK-18 - possession of skills of business planning and the creation of new organizations (activities, products);

	<p>PK-19 - possession of skills coordination of business activities in order to ensure consistency of implementation of the business plan by all participants;</p> <p>PK-20 - possession of skills training organizational and administrative documents required for the creation of new business structures.</p> <p>As a result of the content of the program externship student must know:</p> <ul style="list-style-type: none"> - The nature, function, principles of management processes at various levels in the organization; - Methods for monitoring and analysis of the external and internal environment of the organization, evaluation of factors affecting the results of its operations, approaches to the development and implementation of strategies and development programs; - The basics of business process reengineering, management of restructuring; - Economic and social conditions of entrepreneurial activity, particularly the application of methods for assessing the value of business, investment projects; - Regulatory and legal documents, the practice of their application in management; <p>be able to:</p> <ul style="list-style-type: none"> - To formulate practical problems associated with the implementation of the organization of professional functions of the head; - Designing organizational structures, to participate in the development of management strategy, plan, organize employees, to distribute and delegate powers to monitor the implementation of management decisions; - To solve common tasks of professional activity with the use of information and communication technologies, and taking into account the main information security requirements; - To assess the economic and social conditions of doing business, identify new market opportunities; <p>own:</p> <ul style="list-style-type: none"> - Modern terminology and methodology of scientific research; - Modern methods of evaluation of investment projects, financial planning and forecasting, taking into account the role of financial markets and institutions; - Skills of drawing up and implementation of the business plan, the formation of a new business model; - The basics of business process reengineering, restructuring of the management system.
<p>Topics</p>	<p>The main purpose of pre-diploma practice - the use of students from the University of knowledge, skills in the real world existing organization and improve on this basis, primary skills, competencies. During externship going testing in real conditions of acquired knowledge in the disciplines OPOP the direction 38.03.02 "Management" profile - "Management of the organization"; the acquisition of professional skills and management of the organization collecting primary materials required for the final qualifying work.</p> <p>2. Objectives externship</p> <p>The main tasks of the practice are:</p>

	<ul style="list-style-type: none"> - The acquisition of skills information managerial and organizational, economic, social, psychological, legal and other measures necessary for the execution of final qualifying work; - Development of skills in-depth analysis of business processes, management structures of the organization and implementation on this basis, organizational design; - Practical skills and specific analysis of market risk management decision-making, including in decision-making on investment and financing; developing strategies and business plans of the organization and implementation of measures; - The acquisition of skills of organization, coordination and motivation of staff activities of the organization; - Development of control skills of basic indicators of economic activity for the purpose of diagnosis and identify the causes of the crises and the timely adjustment of administrative decisions; - Development and use in management of modern methods and technologies
Text (main literature)	
Assessment	The final grade will be based on: Project submission
Teaching methods	The writing homework, self-study, computer technology, programming